



## Art & Craft Vendor

Thank you for your interest in vending at the 9<sup>th</sup> Annual Grace Jamaican Jerk Festival scheduled to take place on Sunday, 21<sup>st</sup> July 2019 from 10am to 8.30 pm at Roy Wilkins Park located at 177th St & Baisley Blvd, Jamaica, NY 11434. Please print out this application and do the following: -

1. Read and complete each section
2. Sign the bottom of the printed application

Jamaican Jerk Festival NY, LLC.  
c/o VP Record Distributors Inc.,  
89-05 138<sup>th</sup> Street, Jamaica, NY 11435

(All Certified Checks/MO should be made payable to Jamaican Jerk Festival NY, LLC)

Please complete the following pages. Failure to do so will result in your application being rejected!

Name of Vendor Booth/Business: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address \_\_\_\_\_

Contact Tel No (s) /Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### BOOTH TYPES

Please indicate the size of Vendor Booth you require below: -

Booth Type	Size of Booth/Space		Quantity	Total Cost
ART & CRAFT VENDOR	10 X 10	\$600.00		
ART & CRAFT VENDOR DOUBLE BOOTH	10 X 20	\$1100.00		

Please list items that you intend to sell on your booth

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: ALL POTENTIAL VENDORS

Thanks for your interest in vending at the 2019 Grace Jamaican Jerk Festival in Queens, NY. Please take note of the policy



## **Art & Craft Vendor**

### **1. You should have:**

- a. Quality merchandise.
- b. A well-maintained, safe area.
- c. Courteous, friendly, staff
- d. An attractive and professional looking booth and display. The appearance of your booth is critical to the overall atmosphere of the audience's perception of the event. We highly encourage imaginative booth designs, flags, banners, etc.

### **2. Booth Selection/Placement:**

- a. Booths are selected based on the type and quality of the products you sell.
- b. We reserve the right to refuse anyone for whatever reason and return fees.
- c. Booth placement is based on when your application is received and the type of product(s) you are selling

### **3. For each individual space purchased, you will receive:**

- a. A tent (based on size of booth purchased)
- b. Power: 110 Volts will be provided
- c. The following Vendor Passes: -  
Food Vendor      10'x10' tent 3 NON- TRANSFERABLE VENDOR PASSES  
10X20 TENT 6 NON-TRANSFERABLE VENDOR PASSES

**VENDORS ARE REQUIRED TO STAY WITHIN THE SPACE THEY ARE ASSIGNED**

### **OTHER REQUIREMENTS/INFORMATION:**

- a. Vendors are prohibited from selling alcoholic beverages
- b. No Cooking is permitted in this area
- c. All equipment used in operating a booth during the event will be the responsibility of the vendor. Vendors are required to bring their own tables, chairs, 100ft extension cords, lights power strips, as these will not be provided by the organizers of festival. Vendors are also responsible for maintaining and removing booth materials, leftovers and trash. Please leave your area as clean as it was when you arrived.

### **LOAD IN:**

All vendors must unload between 5:00am to 10:00 am. Access to the venue starts at 5:30 a.m. on the event day. All vehicles must be off premises by 10:00 a.m. and RE-ENTRY will be RESTRICTED. There is no parking available in the park for vendors.

### **SET-UP/BREAK DOWN**



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Please show up on time for load in as late arrival effect the start of the Festival, Vendors arriving after the closure off time late may not be permitted into the Venue to set up. Booth must be completely set up, open, and ready for business for inspections to take place by the Fire Dept once all Vendors have been inspected and approve the gates will open at 11:00 am, Vendor are to remain set up and open until the last band finishes and the crowd leaves. No early breakdown or late setup will be allowed. NO EXCEPTIONS!!!

During festival hours: All paid and accepted vendors agree to operate and adequately staff a booth during the festival hours of: 11:00 am until 8:30pm.

Rules:

- Positively No weapons of any kind will be allowed on the premises.
- No sharing of booths will be permitted.
- No selling of alcohol or drugs is permitted (if found these items will be confiscated and could result in your removal from the park).
- There will be no cancellations or refunds after July 10th. If a cancellation should occur prior to July 10<sup>th</sup> your payment will be returned minus a \$50.00 non-refundable administration fee.

Signature \_\_\_\_\_

Print Name: .....Date: .....

*By signing this agreement, you expressly release Jamaican Jerk Festival NY, LLC, Event Sponsors, The City of New York, as well as the owners of the festival sites of and from all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of vendor space by the applicant(s) You agree to hold Jamaican Jerk Festival, and the owner of the festival sites harmless of any loss or damage by reason thereof. You also agree to comply with all state and local regulations in the operation of your booth.*

*You agree that you have read and agree with the BOOTH POLICIES outlined in the attachment. Jamaican Jerk Festival NY, LLC., may choose to terminate this agreement at any time if you choose not to abide by our BOOTH POLICIES. The Jamaican Jerk Festival NY, LLC. reserves the right to make changes to this agreement as needed. You understand your entry fee shall not be refunded if you do not attend or if all or part of the show is canceled due to fire, calamity, weather or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any other cause beyond our control*



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## RULES AND REGULATIONS

THE FOLLOWING RULES MUST BE ADHERED TO. BREACH OF THESE RULES WILL RESULT IN **IMMEDIATE REJECTION FROM THE VENUE.**

- ART & CRAFT VENDORS ARE NOT ALLOWED TO SELL FOOD/DRINK/FRUIT ANY ALCOHOLIC BEVERAGE, CDS, SUPPLY AND/OR SELLING OF ANY FORM OF DRUGS.
- ALL VENDORS WHO WILL BE USING A GENERATOR MUST HAVE A FIRE EXTINGUISHER.
- ALL VENDORS AND STAFF MUST BE AT THE PARK BETWEEN 5.30 A.M AND 10 A.M. SHARP, THE CUT OFF TIME FOR VENDORS SETTING UP/ENTRY IN THE PARK IS 9.30A . M .
- EACH VENDOR IS RESPONSIBLE FOR CLEANING THEIR AREA OF ALL GARBAGE DURING AND AFTER THE EVENT.
- POWER WILL BE PROVIDED. HOWEVER, VENDORS ARE PERMITTED TO BRING THEIR OWN GENERATORS (ENSURE YOU HAVE A FIRE EXTINGUISHER)
- GRACE FOODS, THE JAMAICAN JERK FESTIVAL NY INC., OR THEIR ASSOCIATES ARE IN NO WAY RESPONSIBLE OR WILL BE HELD LIABLE FOR PERSONAL INJURY, LOSS OR ADVERSITY BECAUSE OF ANY INCIDENT OR ACT OF GOD ON THE DAY OF THE FESTIVAL.
- VENDORS WILL BE INSPECTED AT THE GATE BY THE JAMAICAN JERK FESTIVAL NY INC'S STAFF/APPOINTED SECURITY NO WEAPONS, NO ALCOHOL OR FIREARMS ARE ALLOWED. PLEASE ENSURE YOU HAVE LISTED ALL ITEMS THAT YOU ARE SELLING AS ALL OTHER ITEMS WILL BE CONFISCATED
- UNAUTHORIZED GOODS, UNLISTED ITEMS WILL BE CONFISCATED. VENDOR FEE IS NON-REFUNDABLE. FOR FURTHER INFORMATION, PLEASE CONTACT JAMAICAN JERK FESTIVAL NY BY TELEPHONE AT 718 425 1177
- JAMAICAN JERK FESTIVAL NY INC'S PERSONNEL WILL DO RANDOM CHECKS TO ENSURE THAT RULES ARE BEING ADHERED TO AND THAT THE HIGHEST LEVEL OF CUSTOMER SERVICE IS BEING PROVIDED.



# Art & Craft Vendor

## VENDOR ACCEPTANCE AGREEMENT

I, **VENDOR/OWNER NAME** .....

Agree to abide by the rules and deadlines of the Jamaican Jerk Festival NY Inc.,

I understand that if I do not abide by these rules and deadlines, my business will not be allowed to vend during the Grace Jamaican Jerk Festival NY to be held on Sunday July 21<sup>st</sup>, 2019

I hereby declare that all information herein provided is true, correct and complete.

**I UNDERSTAND THAT AS AN ART & CRAFT VENDOR I AM NOT ALLOWED TO SELL ANY WATER, ALCOHOLIC BEVERAGES, COUNTERFEIT CDS/VIDEOS. THIS INCLUDES HOME-MADE FRUIT JUICES OR DRINKS. VENDORS WHO VIOLATE THIS RULE WILL BE SHUT DOWN IMMEDIATELY AND WILL NOT BE ALLOWED TO PARTICIPATE IN FUTURE JERK FESTIVALS.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

*By signing this agreement, you expressly release Jamaican Jerk Festival NY, LLC, event Sponsors, The City of New York, as well as the owners of the festival sites of and from all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of vendor space by the applicant(s) You agree to hold **Jamaican Jerk Festival**, and the owner of the festival sites harmless of any loss or damage by reason thereof. You also agree to comply with all state and local regulations in the operation of your booth.*

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